

UNITY IN THE COMMUNITY

CALL TO ORDER

A group meeting for Unity in the Community was held on 21st of February at ETBO5. The meeting began at 1:18pm and was presided over by Anita Kaur.

ATTENDEES

MEMBERS PRESENT: *Shahid Mahmood & Sharifah Mian*

AGENDA

Shooting Schedule

Shot list & equipment

Stylistic elements, tone/mood of the documentary

OFFICER REPORT

DISCUSSION: *Shooting schedule. What will be filmed on each day and locations?*

ACTION: Book equipment for **Friday 10th March** – Pick up the equipment and ask for an extension until **Monday 20th March**

See when all the equipment is free

Phone interviewees and schedule their interviews

DISCUSSION: *Stylistics - Shot list, Discuss camera angles and equipment*

ACTION: Test shoots – Test out the equipment and interview set up

Make a shot list before and after shooting (depending on the on the footage we get)

FUTURE AGENDA

Send Shahid examples of shots and shot list

ADJOURNMENT

1:18pm – 1:55pm

MINUTES APPROVED BY

CHAIR APPROVAL:

(Signature & Date) Anita Kaur
