



BIRMINGHAM CITY COUNCIL FILM & TELEVISION OFFICE

Film Birmingham
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PERMIT TO FILM

To whom it may concern,

I am writing to confirm that Anita Kaur and colleagues of Coventry University have been granted permission to film, by Birmingham City Council at Soho Rd, Grove Lane, Hinstock Rd, Holly Rd (Handsworth) & Leonard Rd (Lozells) between 1100hrs – 1800hrs on Monday 13th – Sunday 19th March 2017 subject to the conditions listed below.

- The footway is not completely obstructed and pedestrians can pass freely and safely.
- Legitimate access and egress for vehicles in pedestrianised streets is maintained.
- No nuisance is caused to adjacent frontages or businesses. Any extremely noisy operations must be staged following advice from the City Council Environmental Protection section, which Film Birmingham will obtain where necessary.
- No activity takes place that will restrict any trading or adversely affect any other pre-arranged public or commercial activity which is taking place with permission at the same location.
- The impact on other users of the locations (including parks) is kept to a minimum, and the public's enjoyment of locations/events/facilities must not be unnecessarily adversely affected.
- No filming takes place within a church or cemetery whilst a service, funeral or burial is taking place, and no headstones will be filmed in such way that they can be identified without express prior permission, including where necessary, from the family of the deceased.
- No activity takes place that will obscure traffic signs or traffic signals without suitable alternative approved measures being put in place. Traffic flow and other vehicles are not obstructed, visibility for road users at junctions is not restricted, and nothing distracts or dazzles drivers, e.g. lighting facing on-coming traffic, without approved pre-arrangement.
- Any vehicle used for filming or by any of the production team will be road-worthy, be taxed and insured, have a relevant MOT certificate and be driven by qualified drivers.
- Vehicles will at all times be driven in accordance with the requirements of the Highway Code, and in accordance with all traffic regulations – unless with approved pre-arrangement.
- No vehicles will ride over the footway or any pedestrianised areas with prior agreement.
- The applicant has Public Liability Insurance amounting to at least £5 million in cover.
- The filming equipment to be used amounts to camera and tripod only – unless a list of other equipment to be used has been provided to, and approved, by Film Birmingham – which will, where necessary, seek advice from 'Streetworks' Department, if it is proposed to erect any structure on pedestrianised areas, the pavement or the carriageway.
- Any equipment to be placed on pedestrianised areas, the pavement, or the carriageway must be signed and guarded in accordance with the 'Safety at Streetworks' code of practice, and in accordance with any further requirements or conditions stipulated by Film Birmingham.
- The production will have submitted a full Risk Assessment(s), approved by Film Birmingham, covering all filming activity, and must have performed / attended a site visit if required to.
- No damage is caused to the highway, street furniture, lawns, vegetation, fencing, gates, footpaths, park installations and infrastructures (including play areas). Any costs incurred by repairs to damage caused to these during the course of filming will be met in full by the production company.
- On completion of filming any locations used must be left clean and tidy, and as they were.
- Where appropriate an invoice contact, address and purchase order number will be supplied to Film Birmingham before the commencement of filming or installation of any traffic controls.
- The applicant / production company will sign a copy of Birmingham's Filming Code of Practice and adhere to all conditions and clauses outlined within it (including completing and returning the Economic Impact Data Collection Form), in addition to any conditions listed above or stipulated separately by Film Birmingham. If they don't do so, any permission granted is void.